

Mehlville High School Communication Arts Department

2008-2009 Classroom Assessment/Grading Policy

Dear Parents:

In hopes of improving student academic success, this Communication Arts classroom has adopted the *Power of I*. This new policy requires students to complete all assignments given by the teacher.

Instead of receiving a zero in the grade book for a missing assignment, a student will receive an "I" for incomplete. Additionally, any assignment scoring below a 70% (C) will also receive an "I."

Those "I's" will remain in the grade book until the student completes the work at a grade level of 70% or above, thus demonstrating that the assessed academic standard has been met. No grade below a "C" will be acceptable. A teacher may revoke this privilege if a student is abusing the policy. In addition, there may be some assignments which may not be made up due to time restraints with regard to grading.

As educators, we hold our students accountable. A student who does not meet academic standards will:

- be asked why he/she did not do the work assigned;
- have parent(s) notified if incomplete or missing assignments are not submitted to standard in a timely manner;
- revise work or retake tests until standards are met;
- not receive a grade of "A" if the assignment is not turned in on time;
- be required to attend extra help sessions (before, during, or after school);
- never receive an "F" on acceptable completion of assignment; and
- receive an "I" (incomplete) for any grade reporting period in which the student has one or more incomplete grades. Receiving a grade of incomplete for the semester would require the student to retake the course for that semester.

Our hope is that each student that enters our classrooms leaves with the knowledge, experience, and academic success needed for the future.

Sincerely,

Ms. Janet Weber
Communication Arts Department Chairperson
467-6231

Mr. Vincent Viviano
MHS Principal
467-6001

Mr. Rob Hicks
Assistant Principal
467-6004

Mr. William Maxfield
English Teacher
467-6238

----- *Detach and Return*

I understand the *Power of I* policy and will partner with the teacher to insure all assignments are completed.

Parent / Guardian Signature

Student Signature